



# TOLEDO FIRE & RESCUE DEPARTMENT



## B-1 Procedure Review Process

### Non-Emergency Manual

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### Purpose

To create a process of review for all Fire and EMS procedure manuals in an effort to improve individual performance and maintain administrative standards.

### Policy/Procedure

A comprehensive review of relevance, accuracy and applicability of current Fire and EMS procedure manuals shall occur every five (5) years.

- 1)** The Bureau under which the manual's subject matter falls shall have the duty to conduct the review.
- 2)** This review shall not preclude timely updates and new additions within the five (5) year window.

- For more information, see [B-5 Update, Change or Creation of a New Procedure](#).

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See Also:

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